



JOB DESCRIPTION

JOB TITLE: Paramedic/Firefighter

JOB CODE: 0515

DEPARTMENT: East Fork Fire & Paramedic Districts

FLSA STATUS: Non-Exempt

REPORTS TO: Captain

SUMMARY OF JOB PURPOSE

Responds to and mitigates medical emergencies, structure and wildfire, hazardous material releases and other incidents to protect life and property; participates in fire prevention, training, and station and equipment maintenance.

ESSENTIAL FUNCTIONS

1. Responds to medical emergencies; triage the incident; evaluates the condition of the sick or injured person; and determines the level of care needed. Performs advanced life support services, medical procedures, and administers medications as approved by the District's Medical Director; transports sick or injured persons; maintains voice contact with medical practitioner to report status of patient while in route per protocol and timely completes all required paperwork.
2. Responds to fire emergencies; operates engine, pumps, and fire fighting equipment; performs ground fire operations; establishes an incident command system and evaluates the situation; documents events for written incident report; participates in the practice of cross staffing apparatus as necessary.
3. Responds to hazardous material emergencies; identifies potential hazardous materials situation and determines strategy for dealing with incident; follows evacuation procedures including the proper handling of contaminated patients; sets up and provides decontamination.
4. Performs rescue efforts; determines tactics to use and ensures the safety of all rescue personnel and observers; participates in search parties, enters hazardous environments, and administers appropriate techniques to accomplish rescue.
5. Maintains equipment, apparatus, and fire station; assures that all equipment is in a state of readiness at all times; checks equipment according to schedule; cleans and maintains the station house in accordance with district policies.
6. Participates in training; reads reference materials including administrative practices and policy manuals, fire science literature, technical journals, and educational publications. Attends mandatory training classes on specialized technique such as CPR, EMT re-certification, hazardous materials incidents, and infection control; attends training sessions on-site at the fire station and at other institutions; participates in practice drills and physical fitness activities.
7. Works within a combination system of service delivery which utilizes career employees and volunteer fire and EMS personnel on a daily basis.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



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QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High School Diploma or General Education Degree (GED) and completion of paramedic education program recognized for National Registry or State of Nevada certification.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations; write reports, business correspondence, and procedure manuals; effectively present information and respond to questions from groups of managers, clients, customers, and the general public; communicate effectively with individuals from a variety of different cultural and educational backgrounds, emotional states, and mental capacities; ability to rapidly shift communication styles.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume; apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER KNOWLEDGE, SKILLS, & ABILITIES

Ability to identify and solve problems; respond to and make decisions under stress of emergency and confrontation, make a written record of observations and actions taken; use a computer to enter and retrieve information.

Have the knowledge of advanced life support procedures and protocols; basic firefighting skills as identified in the State of Nevada Firefighter One Certification; Incident Command System at level of ICS 200 or higher. Have the ability to operate all fire and emergency equipment, apparatus and operate communication equipment.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have at time of appointment: Valid Class C Driver's License, a current health care provider or equivalent CPR certification; current Nevada or National Registry paramedic certification; current advanced cardiac life support, pediatric life support and international trauma life support certifications; Nevada or International Fire Science Accreditation Council recognized Firefighter-1; Incident Command System-100 and -200 course completion. Within six months of employment employee must possess a valid Class B, F endorsed drivers license and a Nevada ambulance attendance license. Must be able to pass a background and fingerprint check for issuance of the ambulance attendant licensure from Nevada Department of Health and Human Services.

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PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, and drive; use hands to finger, handle, or feel; reach with hands and arms; talk and hear. The employee frequently is required to climb ladders, advance charged hose lines, carry equipment both elevated and at ground level, and perform rescues below grade, elevated, or ground level. The employee must occasionally lift and/or carry up to 200 pounds; balance and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORKING ENVIRONMENT

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; and toxic or caustic chemicals. The employee is occasionally exposed to extreme cold, extreme heat, risk of electrical shock, and vibration. The noise level in the work environment is usually loud.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

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